

<b>AUTHORIZATION TO START, STOP, OR CHANGE BASIC ALLOWANCE FOR QUARTERS (BAQ), AND/OR VARIABLE HOUSING ALLOWANCE (VHA)</b> For use of this form, see 37-104-3; the proponent agency is ASA (FM)										<b>PRIVACY ACT STATEMENT</b>  <b>AUTHORITY:</b> 37 USC 403; Public Law 96-343; EO 9397.  <b>PRINCIPLE PURPOSE:</b> To start, adjust or terminate military member's entitlement to basic allowance for quarters (BAQ) and/or variable housing allowance (VHA).  <b>ROUTINE USE:</b> To adjust member's military pay record, information may be disclosed to Army components, such as USAFAC, major commands, and other Army installations; to other DOD components; other federal agencies such as IRS, Social Security Administration and VA, GAO, members of Congress; State and local government; US and State courts, and various law enforcement agencies. Social Security Number (SSN) is used for positive identification.  <b>DISCLOSURE IS VOLUNTARY:</b> Nondisclosure may result in nonpayment of BAQ and/or VHA. Disclosure of your SSN is voluntary. However, this form will not be processed without your SSN because the Army identifies you for pay purposes by your SSN.									
1. NAME (Last, First, MI)																			
2. SOCIAL SECURITY NUMBER					3. GRADE														
4. TYPE OF ACTION																			
START		CANCEL		CHANGE		REPORT													
CORRECT		STOP		RECERTIFICATION															
5. DUTY LOCATION (Include Station, Name, City, State, and Zip Code)										6. DATE/ACTION (YYMMDD)		7. BAQ TYPE							
												WITH DEPENDENTS						PARTIAL	
												WITHOUT DEPENDENTS							
8. MARTIAL/DEPENDENCY STATUS										9. QUARTERS ASSIGNMENT/AVAILABILITY									
a. SINGLE				b. MARRIED (see blocks (1), (2) & (3))				c. DIVORCED (see blocks (1), (2) & (3))				a. ADEQUATE (see block (1))				b. INADEQUATE (see blocks (1), (2) & (4))			
d. LEGALLY SEPARATED (see blocks (1), (2) & (3))				e. DEPENDENT CHILD (see blocks (4), (5) & (6))								c. TRANSIENT (see block (3))				d. NOT AVAILABLE			
(1) Spouse/Former Spouse SSN			(2) Spouse/Former Spouse Duty Station			(3) Date of Marriage, Divorce/Separation			(1) QUARTERS NO. _____			(2) FAIR RENTAL VALUE \$							
(4) Child in Custody of:		Member		Spouse		Former Spouse		Other		(3) FROM: _____ TO: _____									
(5) If you check "OTHER" above, prepare DD Form 137 to establish dependency.										(4) <input type="checkbox"/> MEMBER ELECTION <input type="checkbox"/> COMMANDER DETERMINATION									
(6) If child support received from another military member, complete (1), (2) & (3).										(Member in grade E7 and									
10. DEPENDENTS/SHARERS (Continue on back if required)																			
NAME OF DEPENDENT/SHARER					COMPLETE CURRENT ADDRESS (Include ZIP Code)					RELATIONSHIP					DOB OF CHILDREN				
11. CERTIFICATION OF DEPENDENT SUPPORT																			
I certify that I provide, or am will to provide adequate support for the above named dependents. I am aware that failure to support the above named dependents may result in stopping BAQ and recouping BAQ for any prior periods/nonsupport.																			
IAW service regulations, I certify that the dependency status of my primary dependents, on whose behalf I am receiving BAQ, has not changed so as to affect my entitlement thereto for the period																			
12. EXPENSES, IF AUTHORIZED, I AM REQUESTING VHA BASED ON																			
My permanent duty station:					My dependent's location:					Both my permanent duty station and dependent's location.									
a. Monthly Expenses:					Member		Dependent		b. Sharer/Lease Information					c. Address Information					
(1) Mortgage (PITI) or Rent									(1) Rental/Residential Address:					(1) Landlord's Name and Address:					
(2) Insurance									(2) Effective Date: (3) Expiration Date:					(2) Landlord's Phone No.					
(3) Other																			
TOTALS																			
									(4) Number of Sharers (show name(s) and address in block 10.)										
I certify ALL information regarding this authorization is correct. I will immediately notify the FAO/HRO of any changes in the information above, due to divorce, marriage, death, living in government quarters etc, which could affect by BAQ or VHA entitlement. <b>IMPORTANT:</b> Making a false statement or claim against the US Government is punishable by courts-martial. The penalty for willfully making a false claim or a false statement in connection with claims is a maximum fine of \$10,000 or imprisonment for 5 years, or both.																			
13. MEMBER'S SIGNATURE										14. DATE		15. CERTIFYING OFFICER'S SIGNATURE					16. DATE		